

»» *Let's get ready!*

TRA RE-ENROLLMENT

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STEPS to RE-ENROLLMENT

FACTS

You **MUST** complete the online re-enrollment process on the FACTS site. You cannot select classes UNTIL this is finished. You **MUST** hit SUBMIT and receive a completion email.

PLAN

Schedule a planning meeting with the Guidance Counselor AND/OR **APPROVE** the schedule provided by the TRA office.

SELECT

Select the classes on FACTS. Choose your electives with the form provided, sign, and **SUBMIT** to the TRA.

BOOKS

Parents are responsible to **purchase books** and all the supplies for each class. Books may be borrowed from TRA if available.

Medical

Incoming **7th graders** **MUST** have their immunizations up to date. Incoming **6th graders** **MUST** have a scoliosis exam OR a new school physical with a posture check

Deadlines and Due Dates

ALL families will have a **2-week window** to complete re-enrollment, or the spots open for other families: first come, first served.

1. Current TRA Families will RE-ENROLL **beginning** January 31, 2024 and **closing** February 16, 2024.
2. Siblings of Current TRA Families and Wait List Families will enroll **beginning** February 19, 2024 and **closing** March 1, 2024.
3. Open Enrollment for all New Families will **begin** March 4, 2024 and will **close** when all spots are filled.
4. Deadline to Select Classes is May 10th
See page 7 for details.

If you do not complete your enrollment in the 2-week window, your spot becomes available for the open enrollment of other waiting families

Important Dates to Remember

JANUARY/FEBRUARY 2024				
M	T	W	R	F
29	30	31 <u>OPEN:</u> Current TRA Re- Enrollment	1	2
5	6	7	8	9
12	13	14	15	16 <u>Complete:</u> TRA Re- Enrollment
19 <u>OPEN:</u> Siblings & Wait List	20	21	22	23
26	27	28	29	1 <u>Complete:</u> Siblings & Wait List Enrollment

March 2024				
M	T	W	R	F
4 <u>OPEN:</u> New Family Enrollment	5	6	7	8
11	12	13	14	15 <u>Complete:</u> New Family Enrollment
18 Spring Break	19 Spring Break	20 Spring Break	21 Spring Break	22 Spring Break

May 2024				
M	T	W	R	F
29	30 SAT-10 TESTING	1	2 SAT-10 TESTING	3
6	7	8	9	10 Class Selection Deadline
13	14	15	16	17
20 BASI TEST	21	22	23	24 Graduation
27	28	29	30	31

Eligibility for Re-Enrollment

Families

To be eligible for re-enrollment families **must**:

- Wish to re-enroll.
- Be current in all obligations financial and otherwise.
- Have students that are eligible for re-enrollment.

Families who do not meet the eligibility requirements may schedule an appointment with the principal or guidance counselor as soon as possible to see what can be done to get on track.

Families will still be held to the same re-enrollment deadlines and due dates.

Students

To be eligible for re-enrollment students **must**:

- Have demonstrated that TRA is a good fit and that they have made progress.
- Have completed their classes for the academic year OR be on track to complete by the last day of school in May. (Virtual classes may be an exception)
- Have had good attendance and behavior for the 23-24 school year.

Students who have not passed a course MAY BE eligible for credit recovery and/or summer school and re-enrollment. Contact the office ASAP to determine the course of action. See page 13.

Planning and Diploma Options

Every high school student that plans to graduate with a Rock Academy diploma must meet with the guidance counselor or admin annually to establish and/or update the graduation plan.

Group meetings are planned on Zoom and individual meetings are set up family by family throughout the year and as needed.

While TRA allows for a wide variety of course options, both on campus and off campus, ALL courses must be approved before it can be counted toward graduation.



TRA has recently updated its diploma options.

3 Diploma Options			
	College Prep	Standard	Career Path
English	4	4	4
Math	4	4	3
Science	3	3	3
Social Studies	3	3	3
Phys Education	.5	.5	.5
Health	.5	.5	.5
Performing Art	.5-1	.5-1	NA
Practical Art	.5-1	.5-1	1-3
Bible	2	2	2
Foreign Lang	2	NA	NA
Electives	4-6	6	0-7
OJT Training	NA	NA	1-8
Honors Level	Min 1	NA	NA
Minimum TOTAL	24	24	24
Community S.	100	75	75

This is list of credits. For full details, visit the Guidance Dept page on the TRA website and click on the tab: Diploma Options.

Selecting On-Campus Classes

Class space is limited, and priority is given to full-time enrolled students on a TRA Graduation Plan.

- 1. Finalize Re-Enrollment on FACTS** Classes can be selected ONLY after parents have submitted the re-enrollment on FACTS and received their completion email.
 - 2. Middle School** Full-time middle school students are automatically enrolled in the next sequential core course.
 - On-Campus Electives **CAN ONLY BE CHOSEN** using the Selection Form on page 14.
 - Changes and other options **MUST** be approved by TRA before they can be scheduled.
 - 3. High School** Full-time high school students will receive the list of courses they are scheduled for by March 22, 2024.
 - IF you wish to make changes to that plan, you **MUST** contact the office **BEFORE** you can sign up for any classes.
 - On-Campus Electives **CAN ONLY BE CHOSEN** using the Selection Form on page 14.
 - 4. Class Enrollment** Once your re-enrollment is complete and your classes have been approved it is our plan to have you enroll in your classes using the FACTS site.
 - This is new and you will receive instructions
-  **DEADLINE for CLASS SELECTION is: May 10, 2024**
- After this date, the seats that are not filled will be opened to new families
-  We are **limiting the Drop/Add** options once your classes have been selected. Please see the information on page 8.

Making Changes—Drop/Add

It will be imperative that you carefully think through your course choices before you sign up for a class.

In the past, parents and students have been permitted to make as many changes as they needed at almost any time in the enrollment process.

This creates a problem for administration because we cannot get an accurate available seat count and we must turn students away.

NEW for the 2024-2025 School Year

1. Students will be given **ONE DROP** and **ONE ADD** included in the cost of their tuition.
2. **ALL course changes** must be made in writing and submitted to the TRA office (paper form or emailed form).
3. Additional Drop and Adds will **be charged a fee**. See the form on page 16 for details.

Purchasing Curriculum & Supplies

TRA requires parents to purchase all curriculum and supplies for their students. Parents are encouraged to look for used books to save money, and links are available on the TRA website.

<https://www.therockacademyfl.com/>

1. **Finalize student schedule.**
2. **Find courses on TRA Website under the Academics Tab.**
 - Links are provided to purchase directly.
 - Editions are listed so you can shop elsewhere. You **MUST** get the correct edition of the books listed.
 - A general Materials List is posted also.
3. **Order Books Early! Lists will be available by April.**
 - Items can be delayed or back ordered frequently.
 - It is **VERY** difficult to begin classes if a student does not have all his/her books.
 - Please do **NOT WAIT** until August to order books.
 - If you need assistance, contact the TRA Office.
4. **Label each book with your name**
 - You can label in pencil if you wish to re-sell the book later.
 - The label helps teachers to return books to students instead of putting them in the Lost and Found box.

Used Book Options

At the close of the school year, many families generously donate their purchased books back to the school so they can be loaned out. This kindness helps families get the books they need and save money. However, it is unknown until the end of the year how many used 'loaner books' TRA will have to make available.

NEW Request Process

In order to make this process orderly and fair, you will have to request available used books in writing.

Requests will be filled in order of **receiving the Used Book Reserve Form** (paper copy or emailed copy).

1. **Finalize student schedule.**
2. **Compile a list of books needed.**
 - Required books are listed under the Academics Tab on the TRA website: <https://www.therockacademyfl.com/>
3. **Fill out the Used Book Reserve Form on page 18.**
4. **Turn it in to the office ASAP.**
 - Books will be loaned in the order of the requests by date.

Tuition and Fees

All families **MUST** have an active **FACTS** account.

- This **applies** if you have the scholarships or not.
- It **MUST** be associated with a **bank account or credit card**.
- You will **NOT** be able to **re-enroll** until this is set up.

Full Time Tuition

- Grades 5-10 -- \$7,195
- Grade 11 -- \$7,125
- Grade 12-- \$7,275 (includes graduation fee \$150)

Tuition Breakdown for Cash Payment

- Individual Classes -- \$800
- Study Hall -\$375
- Guided Study A/\$50 per week (\$1800)
- Guided Study B/ \$50 per week (\$1800)
- Guided Study B with Wrap Around Care
 - \$75 per week (\$2700)
- FLVS flex \$50 administrative fee per course
- Ignitia \$400 per online course
- At-home Courses (with approved curriculum)
 - \$100 per course

All other costs are considered incidental and will vary.

- TRA will charge through **FACTS ONLY**.
- **No cash or checks** will be accepted.
 - Field Trips
 - School Merchandise
 - Events and Fundraisers
 - Food or Parties
 - Yearbook

Scholarship

FTC and FES-EO Scholarships Cover:

- 6 courses, 1 study hall, Guided Study A
- Standardized Testing
- Registration Fee (\$150 per student)

Virtual Classes

- **FLVS** (public school) are **NOT** covered and require **CASH PAYMENT**.
 - If money is left over after tuition, you can submit for reimbursement.
 - FLVS courses are \$275 per semester.
- **IGNITIA** (TRA Faith-based Program)
 - Available for courses TRA does not offer
 - Can be covered with scholarship IF you have not **reached** your 6-class limit.
 - Ignitia courses are \$400 per course.

FES-UA Scholarship

This tier of the scholarship allows students to use funds the funds they have however they wish.

- TRA can bill the scholarship directly.
- TRA can **ONLY** bill once for: classes, study halls, guided study and any extra-curricular activities-so these **MUST** be chosen in advance.
 - Changes cannot be made.
- **Reimbursement:** If you choose to pay out of pocket and be reimbursed, you have more flexibility.

RENEW YOUR SCHOLARSHIP

- Parents are responsible for **renewing their scholarships** through their Step-Up Portal.
- You **MUST** send the **AWARD ID** (not student ID) to Mrs. Hoffman via email.
- You will be asked to **approve the total amount** at the beginning of the school year.

Parents are responsible for any money the scholarship does not cover

Summer School and Credit Recovery

TRA does not provide on-campus summer school, however, there are options available to students who need courses.

Courses taken for credit recovery are so marked on the transcript.

Fees may be associated with these courses.

Summer School MAY be an option if the student:

1. failed a course that is required for graduation.
2. had a schedule conflict and needs a course and/or credit for graduation.
3. needs to make up credits that did not transfer from previous school.

Options

FLVS: (*secular curriculum*)

- TRA has an articulation agreement with Florida Virtual School (Flex Program) making a wide variety of virtual classes available to TRA students.
- All courses must be approved by TRA and be a part of the student's graduation plan.
- For scholarship students: FLVS courses MAY NOT be covered by the scholarship and parents would have to pay out of pocket.

IGNITIA (*Christian Curriculum*)

- Virtual classes are available through Ignitia.
- Students can pre-test before beginning every unit and they will only have to re-do what they do not pass for credit recovery courses.
- There is a fee for this curriculum.

DUAL ENROLLMENT courses may be an option for qualified students.

Contact the office.

FORMS

The following forms are required and can be obtained in the TRA office or at the Front Desk.

These forms are REQUIRED for these services.

1. ELECTIVE SELECTION FORM

- This form will allow you to select your elective courses

2. CLASS CHANGES (Drop/ Add) FORM

- The Form and applicable fees are required.

3. USED BOOK RESERVE FORM

- If books are available for loan, you may reserve them using this form.